



J. Sterling Morton High Schools

EAST CAMPUS: 2423 SOUTH AUSTIN BOULEVARD * CICERO, IL 60804 * (708) 222-5865 * FAX: (708) 222-5832

WEST CAMPUS: 2400 SOUTH HOME AVENUE * BERWYN * IL 60402 * (708) 222-5700 * FAX: (708) 222-3020

FRESHMAN CENTER: 1801 S. 55th AVENUE * CICERO * IL 60804 * (708) 863-2200 * FAX: (708) 863-2244

Students who do not achieve a minimum score of 1.0 on each Key Concept and/or do not complete the Course Requirements will receive an I (incomplete) for the semester. If requirements are not met within six weeks after the semester, the student will earn a grade of E.

Students are eligible and **expected** to re-do essays, projects, quizzes, labs and tests that do not meet or exceed standards. Daily assignments may be eligible for re-do only at the teacher's discretion. Students will be provided one opportunity for re-do on a given item, with any additional attempts at the teacher's discretion.

If not already required by the teacher, students must request a re-do within one week after receiving the graded assignment. The teacher will communicate any requirements that must be met prior to the re-do (i.e. after-school tutoring, extra practice assignments, etc.), as well as the deadline.

The maximum grade earned shall be full credit, given the original item is submitted on time with full effort. The teacher has the discretion to return any item, ungraded, that is incomplete or does not demonstrate full effort. That item will be subject to my late work policy, with the final grade reflecting any loss of credit due to late or incomplete submission.