

Operational Services

Activity Funds

The Board of Education annually shall appoint a student activity funds treasurer who shall be bonded in accordance with the *School Code*.

Authorized dues, fund-raiser monies and other funds belonging to school sponsored student organizations shall be deposited in the student activity fund. The accounts in the student activity fund shall be under the direction of the Director of Business who shall maintain accurate records by accounts.

School-sponsored student organizations generally include those groups for which the school provides a staff member as a sponsor.

Purchasing

Student organizations are authorized to make purchases for educational, recreational, or cultural purposes, which are consistent with the activities of the organization, when approved by the organization sponsor and the Director of Business. Any contracts for goods or services between a vendor and a student organization shall be based upon detailed written specifications and upon bids secured from vendors, including warranties and guarantees.

All purchasing procedures of the District must be adhered to with Student Activity Funds.

LEGAL REF.: 105 ILCS 5/8-2 and 5/10-20.19
23 Ill.Admin.Code §125.10.

CROSS REF.: 4:80 (Accounting and Audits), 7:325 (Student Fund-Raising Activities)

ADOPTED: May 12, 2010